



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners May 11, 2021

**Commissioner Noll** called the meeting to order at 9:01 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll (by Zoom)** to confirm quorum has been met. Present for the meeting: **Commissioners Malone (by Zoom) and Commissioner Zuluaga (by Zoom); and Chief Wassall (by Zoom): Captain Les Sandstrom (by Zoom)**

Members of the Public and Staff: 2

#### **CONSENT AGENDA:**

**Minutes: Motion-** A motion was made by **Commissioner Zuluaga** to approve the meeting minutes of April 13, 2021 Regular Meeting.

**Seconded Commissioner Malone**  
**Passed (Unanimous)**

#### **Vouchers:**

**Motion-**A motion was made by **Commissioner Malone** to approve vouchers #16478-16530 for \$53,306.75 for monthly payables.

**Seconded: Commissioner Zuluaga.**  
**Passed (Unanimous)**

#### **Correspondence:**

Thank You note from CVA21-01 recruits to Mrs. Wassall for borrowing Chief Wassall during academy.

BPIC has cancelled the 4<sup>th</sup> of July Parade.

#### **SPECIAL REPORTS AND/OR STANDING COMMITTEES:**

##### **Chiefs Report:**

**Calls:** 9 total calls, 4 Fire Calls, 3 EMS, 1 MVA and 1 Mutual Aid Standby.

**Staffing and Recruiting:** We continue to receive inquiries from people who are interested in becoming volunteer fire fighters and EMT's. We have a couple that will be starting later this month after receiving their State EMT licenses earlier.

**Financial Report:**

GL Trial Balance cash on hand:	\$439,360.08
Less 05-011-2021 expenses	-53,306.75
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$386,053.33

Reserves: \$257,201.00

**Training:** The Governor has kept Pierce County at Phase II. With a review of all Counties in the State this week or later next week. Our hope is to remain at Phase II and not have to go back to Phase I. We held our last drill online in anticipation of going back. We do not know how to proceed but Phase I or II we will do what we need to do to be ready for “the call”.

**SS911:** Nothing formal to report, SouthSound911 did have their modified open house the last week of April. During the Chief’s meeting this month, SS911 did invite those of us who missed the open house a chance to see what they have built.

**Fleet Status:** We had to take BR76 in for some diagnostics on why it would not start. We were dispatched to a mutual aid brush fire in King County and the starter went out. I had to rotate the engine 90 degrees to get her to start. Turns out that 6 of the 8 bolts that hold the transmission to the engine were missing. The 2 holding it together were on their way out also. I have been looking on the State website for vehicles for a possible replacement of a Command rig. There isn’t anything on the site except for electric vehicles, all sedans. I will make some phone calls and see what’s expected.

**Good of the Order:** We have had our fire hose inspected for the year. We lost 100’ of 1 3/4 and 50’ of 2 1/2-inch hose. We hosted a “ham radio” class with Jamie Fenton being the Liaison for the group. LT/MSO Dawson is now certified to assist us in keeping our SCBA’s up and running. I was also recertified along with Tami Donovan from Mason Fire District 13. We assist in the cost of keeping one of their Questor test manikins running. All our packs are now in-service after testing and certification. We hosted the training. We have been looking at an assist device for CPR. We have looked at the Lucas Device and Auto Pulse from Zoll. Tacoma Fire has just put the Auto Pulse into service on all their aid and medic units. This unit has been classified as PPE during Covid 19. We are actively looking for a grant to purchase an assist device. We may have to pay up front but if we qualify for the grant, the cost will come back to us. We are also looking at updating our artificial airway to use in conjunction with the CPR device. We have slipped in a couple of CPR training classes for Tacoma Costco just to keep busy.

**MSO Report:**

I am continuing to work with Vector solutions and have learned that the certified credentials that we are trying to keep on track, come with preset courses that are to be completed. However, the helpful part of the information is that we can also add any activity that we ourselves build in the system to those credentials as well. Also, for past trainings if they are added to the credentials and the users completed them between their start and end dates, they will get credit for them. Captain Fitzgerald also confirmed that East Pierce uses this platform for their ongoing credentialing. With our Covid precaution’s we continue to maintain social distancing during our

academy. We have continued to do OTEP over Zoom. Beginning in June we will be meeting in person again using our apparatus bay in the manner we have used it for social distancing during academy.

### **Commissioner(s) Report:**

#### **Commissioner Zuluaga:**

Congrats to the Chief and Staff and Officers who took the recruits to North Bend for live fire training. A big job and very successful.

I have checked the Seattle Times Advertising and found many similar RFP advertisements under "Legal". This looks like a better move. The ad is online only and runs for 14 days with the options for pictures. Looks like \$20 or so. This looks like a much better deal.

This work to place the ad can be done online and looks intuitive. The goal is to get it in the paper and the full RFQ on our web site this week.

Thank you to Chief Jim Wassall and Lt Scott Watkins in advance for your work.

Next task will be to specifically send this RFQ to a list of architects. That will come in the next week.

#### **Commissioner Malone:**

Thanks to Captain Sandstrom and crew for help at the BPIC parking lot.

#### **Commissioner Noll:**

Commissioner Malone to file for re-election.

Shake alert has gone live.

Monthly meeting of Pierce County Fire Commissioners featured speaker Jeff Bell on the importance of communicating with our voters. Need to continually tell our story.

Move forward with renewing Zoom.

### **Public Information Report-Presented by PIO Scott Watkins**

169 visits to the Facebook with 41 new likes and 43 new followers.

167 new people visits to Website

Fixed the Work Plan link on Website.

Changed the dates for the Strategic Plan to 2021-2025.

Fixed the title for the Capital Facilities plan.

Added a link to King 5 News to view the filming of our field day last Friday.

Life at the Points should have our first article this month

### **OLD BUSINESS:**

#### 1. Working with Brian Snure:

PCFD#13 has retained Brian Snure to assist with procedural steps on Station 77 remodel.

#### 2. Station #77 Architect Solicitation:

We can also contact local Architects directly who might be interested.

Brian also provided the Request for Qualifications template that interested Architects will need to complete.

Discussed having a subcommittee to review the Architect RFQ responses.

Subcommittee to review each Architect. Subcommittee will consist of

**Commissioner Zuluaga** and **Fire Chief Jim Wassall**. They will rank top three candidates and share results with **Commissioners Noll and Malone**.

Timeline:

- 5.21.21 solicitation notice makes a newspaper
- 6.30.21 Architects return completed RFQ documentation
- 7.30.21 Ranking of Architect completed

**Motion**-A motion was made by **Commissioner Noll** to vote on moving forward to with a Seattle Times advertisement for Architect Solicitation notice with a return date of June 30, 2021

**Seconded: Commissioner Zuluaga.**

**Passed (Unanimous)**

3. Station #77 Property Survey:

The survey was completed by Accuracy Unlimited for Station #77 (Browns Point). Stakes were placed. No major surprises although the north line was a little less land than expected. Results were file with Pierce County.

4. Town Center Project Status:

Revised plans for Retail space which added additional parking.  
No communication from Sitkin on mitigation proposal /details.

**NEW BUSINESS**

Review of Disposition of Surplus Policy #2410  
Surplus policy on the books since 2012.  
Meeting stopped due to a 911 Call-Water rescue. Will pick up at next meeting.

**PUBLIC COMMENTS:**

None

**ANNOUNCEMENTS:** The next regular meeting will be Tues., June 8, 2021 at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 10:53 am.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary