



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners Regular Meeting March 10, 2020

Commissioner Zuluaga called the meeting to order at 9.03 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Zuluaga to confirm quorum has been met. Present for the meeting: Commissioners Malone and Noll (by Phone); and Chief Wassall.  
Members of the Public and Staff: 4

#### CONSENT AGENDA:

##### Minutes: 5

**Motion-** A motion was made by Commissioner Malone to approve the meeting minutes of February 11, 2020 .

**Seconded: Commissioner Noll**  
**Passed (Unanimous)**

##### Vouchers:

**Motion-**A motion was made by Commissioner Malone to approve vouchers #15667-#15714 for amount of \$195,083.07 for Monthly payables.

**Seconded: Commissioner Noll**  
**Passed (Unanimous)**

**Motion-**A motion was made by Commissioner Noll to approve deposit #15715 in the amount of 220.00

**Seconded: Commissioner Malone**  
**Passed (Unanimous)**

#### SPECIAL REPORTS AND /OR STANDING COMMITTEES:

##### Chief's Report:

**Calls:** 12 total calls, 2 Fire Calls, 6 EMS, 4 Service Calls.

**Staffing and Recruiting:** CVA 2020-01 is starting their 5<sup>th</sup> week and have had their 1<sup>st</sup> written exam, the Browns Point/Dash Point FD recruits all passed, at or above 80%. Our 4 EMT students have had their mid-term exams and they too are all passing. We have continued to receive inquiries into when our next academy will start, we should be able to put in the maximum allowed.

**Financial Report:**

GL Trial Balance cash on hand:	304,346.44
Less 3.10.2020 expenses	(195,083.07)
Deposits (not yet posted)	<u>220.00</u>
Remaining cash on hand:	109,483.37

Reserves: \$ 0.00

**Training:** We have been working hard to try to stay on top of the coronavirus outbreak and last week went over how we were going to protect ourselves from this flu. Yesterday, our LT/MSO went to an infectious disease conference sponsored by the University of Washington, she will share her experience in her report. We have been working hard getting our new group batch of EMT's ready for the next call. At this point they have done an excellent job.

**SS911:** Nothing to report this month. IT Source and SouthSound911 still have not completed a permanent fix for us to get into the system to complete our reports. Tacoma Fire is heading up a meeting with all the Pierce County Fire Departments to get the radios current with the proper channels. Where we can all talk on 1 common channel. Currently, we bounce around different banks depending on who you are and where the problem is. We have asked for a seat at the table. If we are going to South King on mutual aid fires this will be beneficial.

**Fleet Status:** We have purchased our new Aid76 and have put her in service. We will sign a resolution to declare the 2002 Aid Car surplus. It is currently at Ford getting a used car inspection. Engine76 went in for her annual service and had the cross member welded and a few other things repaired. She should be good for the year and a second academy. We will try to fit Engine77 in for her service between academy's. The reserve aid car we borrowed broke. It is at Ford and we are waiting to see what repairs might be needed there. We picked up the tow bill.

**Good of the Order:** We have a couple of bids that are waiting for completion. The furnaces are close, but a different option has come up and we are waiting for the inspection and bid before we decide. The hot water tank at Station 76 has not been approved for repair. We have not received the 2<sup>nd</sup> bid we asked for. We did turn into Pierce County a claim for repair the February 6<sup>th</sup> windstorm caused to have the heater tagged out as unsafe to operate. We are moving ahead with hose testing later this month. This will give us a good idea of where we stand. If we need to consider replacing some of the 1 ¾ hose on at least on 1 of the engines. The 2 ½ is coming up on 4 years old so we should be good there. The ladders will at the same time be inspected. The last week of this month 3 of us will head down for the EMS conference in Ocean Shores, that's if the conference doesn't get cancelled.

Annual Report: Chief Wassall completed the Annual Report for 2019. Complete department statistics and call details are provided. The report will be available via the website.

**MSO Report; Presented by MSO/LT Lanora Rosenberry:**

Coronavirus Fact Sheet:

- Awareness of the latest information on Coronavirus
- Refresher on how to don and doff medical PPE
- Difference between surgical mask and N95
- How to use the AC/exhaust system on Aid car to minimize exposure
- Review of CDC of a PUI for Coronavirus
- Review of communication protocol to Firecom and hospital
- Review of what cleaners are required to decon the ambulance

**Commissioners Report:**

- Commissioner Noll noted WAC 296-305-06505 which governs Fire Department sanitation, disinfection and cleaning.
- Currently we have a shortage of gowns and surgical masks.
- Zuluaga-Safety of our own staff is paramount. We can't help if we are sick.
- Noll-Thanks to MSO Rosenberry for all her work on Coronavirus work.

**Public Information Report-Presented by PIO Scott Watkins**

- PCFD13 Website. Website was hacked. Currently being rebuilt.

**OLD BUSINESS:**

1. Town Center Project status
  - Commissioner Zuluaga and Chief Wassall met with Lori Bischoff. Permitting going on.
  - Sitkin letter approved to County and developers
  - Meeting with Developers Matt and Dennis.
  - Application for SEPA hearing has been submitted by the developer.
2. Status of Annual Report
  - Done and included in report
3. Training Captain Status
  - Two offers given and declined.
4. Corona Virus District Impacts:
  - BPIC meeting cancelled. 4 Tacoma schools closed. Seattle Times reported threat matrix at 2.
5. Capital Facilities Plan
  - Noll to provide draft of plan. Will need to have document for Annual meeting.
6. Shake Alert Status
7. Legislation Status
  - Volunteer Firefighter pension enhancements bill has out passed house, in Senate rules committee

**NEW BUSINESS:**

1. Marcus Marine Development  
Monitor 40 new houses above Tyee Marina
2. April Planning Meeting  
Add emergency action planning  
Add leaving Rainier Connect to Comcast
3. Resolution 20-311 2002 F350 Ambulance to surplus  
Motion: Commissioner Malone seconded: Commissioner Noll Passed (Unanimous)

**PUBLIC COMMENTS:** Linda Desmond gave BIG thanks to Chief Wassall for new blood pressure wrist monitor for breast cancer survivors.

**ANNOUNCEMENTS:** The next regular meeting will be Tues., April 14, 2020 at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 9:55 am

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary