



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting June 11, 2019

Commissioner Noll called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioners Zuluaga, Malone and Noll, Chief McCollum and Chief Wassall.

Members of the Public and Staff: 6

Commissioner Noll welcomed Eric Quinn from Quinn & Quinn, P.S. to discuss the EMS Levy Lid-Lift. Quinn presented information to the board regarding general mailers, laws regarding the lid-lift, and explained the key terms for the lid-lift. Commissioner Noll opened the discussion regarding bond measures for upgrade of current apparatus. Quinn discussed other options and Washington State Legislation regarding bond measures. Fire Chief McCollum suggested to the board that Quinn have the opportunity to review the bond resolution. Attorney Quinn, directed by the Board, will prepare a list of options for the financing of apparatus whether it be by bond or other means and emailed to Chief Wassall or Chief McCollum for further discussion.

Commissioner Noll welcomed Ron Laeger with North Star regarding sales of Braun NW Aid vehicle. He presented information regarding a potential remount project or upgrade options for A76.

Commissioner Noll called for a short recess at 10:14 AM
Commissioner Noll reconvened the meeting at 10:24 AM

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Zuluaga to approve the special meeting minutes of April 09, 2019 as amended.

Seconded: Malone

Passed

Minutes:

Motion- A motion was made by Commissioner Malone to approve the meeting minutes of May 14, 2019 as amended.

Seconded: Zuluaga

Passed

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Vouchers:

Motion-A motion was made by Commissioner Zuluaga to approve voucher #15128 for an adjustment for May PCFD13 entry error in the amount of \$5,141.38.

Seconded: Malone

Passed

Motion-A motion was made by Commissioner Zuluaga to approve voucher #15129 for a deposit in the amount of \$407.23 for for a First Aid & CPR/AED class and refund from Grainger for overpayment.

Seconded: Malone

Passed

Motion-A motion was made by Commissioner Malone to approve vouchers #15130 through #15169 in the amount of \$53,416.04 for monthly payables.

Seconded: Zuluaga

Passed

Motion-A motion was made by Commissioner Zuluaga to approve vouchers #15170 through #15171 in the amount of \$421.37 to reflect journal entries.

Seconded: Malone

Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

1. An edible arrangement was sent to the fire department as a thank you because of a call that the department responded to recently.

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report

Calls: 20 total calls, 3 Fire Calls, 15 EMS and 2 Service Calls.

Staffing and Recruiting: The District has graduated 2 recruits from the Buckley academy. They have passed their HazMat tests and their Fire Fighter 1 written, we are scheduling the practicals over several days with a class of 28 to be tested. We currently have 15 applications for 10 slots for our upcoming academy and we are still receiving phone inquiries. We have been approached by South Pierce Fire & Rescue and the Town of Ruston to be included.

Financial Report:

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GL Trial Balance cash on hand:	303,007.41
Less 05/14/2019 expenses	-(53,416.04)
Deposits (not yet posted)	<u>0</u>
Remaining cash on hand:	249,591.37

Reserves: \$ 123,823.13

Training: 6 of us, 5 Officers and our PIO attended a conference May 19th on Situational Awareness with Dr. Rich Gasaway. Very good class on things we need to keep in the back of our minds about keeping our people safe on and off the job. We had a great time with the Historical Society and the students from NE Tacoma and Browns Point Elementary Schools and our water safety program. We had our training house burn on La Hal Da, 4 offensive interior burns in the house and one defensive fire on the garage. The neighbors watched from the street and had great questions and had an opportunity to see what it would take to put out a house fire if they were ever to get one. No reports of any interference to the wedding at the BPIC and Tacoma Fire did a drive by.

SS911: Nothing to report about SouthSound911.

Fleet Status: E77 is back in full service after having the heater core replaced. We are going to check in with West Pierce to see if we can get E76 in for her annual before academy starts in August. Ron from Braun NW came by last week and he and I went through a check list to see what it will take to re-chassis A76. He is here today to discuss his proposal for A76. I have some information on the possible upgrade to R77.

Good of the Order: Thank you to Chief McCollum and Commissioner Noll for swearing me in as the new Fire Chief and to Commissioner Malone for his congratulations earlier in the day. Commissioner Malone was unable to attend, he had to attend the meeting at the BPIC. Chief McCollum and I attended the Fire Expo in Portland and looked over and talked to the reps that had engines at the show. We also looked to several suppliers to assist us with keeping our equipment in service and some procedures for warranty replacement of hose. We completed the Instructor 1 practical with 100% passing. We had 2 candidates taking Fire Fighter 1 written re-test and they passed. They will be working on passing HazMat next. Friday this week we have Chief McCollum's retirement party, we have invited the community to come by and share their experiences with Chief over the years.

Commissioner Noll asked about staffing for July 4th due to the dry weather. He also asked Chief Wassall about the brush truck; it has just returned from deployment and the air conditioner has been repaired.

MSO Report; Presented by MSO/LT Lanora Rosenberry

1. We have 12 EMT only responders. We have completed the training schedule adding EMS trainings to every drill, with some joint trainings with Fire as appropriate.
2. We have recertified one evaluator, and have completed evaluations of three other members to complete their EMTs. We are working to get a couple others that are inoperable certified by the State, and are actively tracking everyone's credentials.
3. We have updated EMS & PC Protocols sections in the rookie books. We will be doing a larger review of Protocols tonight, including recent updates in Spine Immobilization, Stroke Triage and Sepsis Scoring.
4. We are continuing to sign off skill sheets in OTEPs. The general response I have heard is that department members are enjoying the more specific skills training. EMTs are taking on leadership roles in OTEPs and that seems to be making the training move more efficiently.
5. We have finished our information gathering phase of the Report Writing Committee. We are looking to start live meetings to develop the SOPs starting 6/25.
6. Our next big project will be getting our Infectious Disease Control Plan updated.

Commissioner Zuluaga asked if EMS volunteers are equipped with PPE. MSO Rosenberry confirmed that EMT's are issued bunker gear and helmets should they have to respond.

Commissioner(s) Report

Commissioner Malone stated he attended the live-fire training briefly and was impressed by the team work. He also mentioned the Pink Salmon Run and a meeting held for traffic and parking needs from the county.

Commissioner Noll was able to attend a fire commissioner seminar in Lake Chelan and spoke about the lectures he had attended.

Public Information Report-Presented by PIO Leah Hensley

Social Media:

Facebook. 1,183 likes and 1,217 following. 243 check-ins.

Facebook posts since last Fire Commissioner's Meeting

5/22/2019; Reminder: This Live-Burn is happening today (update added to the original post).

Original post: PCFD13 will be doing a live-fire training burn on June 1st. [A direct link to the article/event on PCFD13 website was inserted]. 36 reactions. 2 comments. 7 shares. 617 people reached. An official event was created on Facebook announcing the event as well.

5/28/2019; Link to PCFD13 article about Browns Point Historical Society hosting NE Tacoma Elementary School Tour. 13 reactions. 1 comment. 2 shares. 448 people reached.

5/28/2019; PCFD13 gets a visit from Pack 308 (in April). A link to the PCFD13 website article was shared. 12 reactions. 3 shares. 425 people reached.

Twitter. 23 Tweets. 34 Following. 158 Followers.

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5/22/2019; Link shared regarding live-fire training burn.

5/22/2019; Check out these youth learning water safety! Link shared to PCFD13 website. 1 reaction.

5/28/2019; Link shared regarding boy scout troop visit to Browns Point Fire Station. Website.

Page added: Local Community Links under the Resources & Links tab. The following agencies were added: Browns Point Improvement Club, Dash Point Social and Improvement Club, Points NE Historical Society, Friends of NE Tacoma FB page, Washington State Fire Commissioner's Association, Pierce County Department of Emergency Management.

Articles posted under News & Events pages:

5/22/2019; Article posted regarding live-fire training burn. Announced and cross-posted to Facebook and Twitter.

5/22/2019; Points NE Historical Society Hosts NE Tacoma Elementary School Tours. Cross posted to Facebook and Twitter.

5/28/2019; Boy Scout Troop Pack 308 Visits PCFD13. Photos and short informational added. Cross posted to Facebook and Twitter.

Past Community Events

5/28/2019 and 5/30/2019; Points NE Historical Society Water Safety Programs.

6/1/2019; Live-Fire Burn Training.

6/4/2019; Chief Wassall Pinning Ceremony.

Upcoming Community Events for the Fire Department

6/14/2019; Fire Chief Cliff McCollum's Farewell Celebration.

6/22/2019; Seabury Middle School Junior Counselor Workshop. PCFD13 will be teaching CPR/AED and First Aid.

Community News:

Upcoming Community Events: 4th of July Parade

Leah Hensley announced that she will be resigning her position as PIO and Administrative Assistant effective July 11th, 2019.

OLD BUSINESS:

1. Town Center Development Update – no new information.
2. EMS Levy Discussion- Presentation by Commissioner Noll showed a chart reflecting Pierce County fire department levy rate comparison. He also spoke to specific points regarding the EMS lid-lift. Commissioner Noll showed a chart regarding the upgrades to first-line apparatus. He discussed the challenges that the department is going to face in the coming months regarding financing the apparatus. Commissioner Zuluaga suggested that the district examine the levy and bond issues and handle each one separately.

Motion-A motion was made by Commissioner Zuluaga to amend the previously approved resolution for the EMS Lid-Lift Levy to the November Ballot to restore the levy to \$0.50 per thousand for 6 years beginning in 2020.

Seconded: Malone

Passed

3. Equipment Upgrade Bond for First-Line Apparatus – Commissioner Noll asked Chief Wassall which apparatus requires priority upgrade and suggested we continue to examine finances for upgrades. A general discussion was held regarding the options for the apparatus upgrades.
4. Debt Financing- Commissioner Noll briefly discussed the levy and bond topics.
5. Chief Wassall Contract- Commissioner Noll led the conversation for the official start date of July 1, 2019 and the continued discussion of the contract.
6. Chief McCollum Transition- Commissioner Noll led a discussion regarding Chief McCollum’s retirement and how Chief Wassall’s transition into his new role will be.

NEW BUSINESS:

1. Braun Ambulance- Regarding Chassis A76- Discussed at the beginning of the meeting.
2. District Secretary- Commissioner Noll read the position description for the District Secretary. Chief McCollum states that historically this has been the Fire Chief and that Chief Wassall should become the District Secretary; this was agreed upon by the board.
3. Chief Wassall Transition- Discussed as part of Chief McCollum’s transition.
4. Commissioner Noll suggested that the Chief proceed with filling the District Secretary role.

Public Comments: None

General Note: The Board briefly discussed that time is of the essence in reference to a potential bond measure for November. There may be a need for a Special Meeting to be convened to discuss these options prior to the next regular meeting. Commissioner Noll will advise.

Announcements:

The next regular meeting will be Tues., July 9, 2019 at 9:00 AM.

Adjournment: Meeting adjourned at 12:23 AM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary